



No.KFD/MKG/3475/2023

Dated : 05/06/2023

കാട്ടേഷൻ പരസ്യം

കേരള സർക്കാരിന് കീഴിലുള്ള സഹകരണസ്ഥാപനമായ കേരാഫെഡിലെ ജീവനക്കാർക്ക് ഉപഹാരം നൽകുന്നതിനായി ചുവടെ ചേർത്തിരിക്കുന്ന സ്പെസിഫിക്കേഷൻ പ്രകാരമുള്ള ലോങ്ങ് ഹാന്റിൽ കൂട (350 എണ്ണം) കേരാഫെഡ് ഹെഡ്വാഫീസിലേയ്ക്ക് വിതരണം ചെയ്യുന്നതിനായി വിവിധ ഏജൻസികളിൽ നിന്നും മൽസരസ്വഭാവമുള്ള കാട്ടേഷനുകൾ ക്ഷണിച്ചുകൊള്ളുന്നു.

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| <p>Product with Specification</p> <p>Long Handle Single Fold Umbrella</p> <ul style="list-style-type: none"> • Auto Open with Wooden Frame • UVS coated Mono Colour Fabric (Light Blue) • Steel Tube with Minimum 8 ribs (wind Proof FRP) • Minimum Length (when Folded) 89 cm • Minimum Diameter (when Opened) 109 cm • Maximum Weight 700 Gram <p>KERAFED Logo and Brand Printed on fabric</p> |
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കാട്ടേഷനുകൾ 24/06/2023 വൈകുന്നേരം 5 മണിക്ക് മുമ്പായി കേരാഫെഡ് ഹെഡ്വാഫീസിൽ എത്തിക്കേണ്ടതാണ്. ലഭിച്ച കാട്ടേഷനുകൾ 26/06/2023 ഉച്ചയ്ക്ക് 2 മണിക്ക് ഭരണസമിതി അംഗങ്ങളുടെ സാന്നിധ്യത്തിൽ പരിശോധിക്കുന്നതുമാണ്. സീൽ ചെയ്ത കവറിന് പുറത്ത് **“Quotation for the Supply of Umbrella”** എന്ന് രേഖപ്പെടുത്തിയിരിക്കണം. വിശദവിവരങ്ങൾ കേരാഫെഡ് വെബ്സൈറ്റിലും, ഓഫീസ് പ്രവൃത്തി ദിവസങ്ങളിൽ കേരാഫെഡ് ഹെഡ്വാഫീസിൽ നിന്നും ലഭ്യമാകുന്നതാണ്.

കാട്ടേഷനുകൾ സ്വീകരിക്കുന്നതിനോ, നിരസിക്കുന്നതിനോ ഉള്ള അവകാശം കേരാഫെഡിൽ മാത്രം നിക്ഷിപ്തമായിരിക്കും.

ഒപ്പ്/-
മാനേജിംഗ് ഡയറക്ടർ
കേരാഫെഡ്

Tender Document for the Supply of Customised Umbrella

Tender in sealed envelopes are here by invited from reputed companies manufacturing /marketing Umbrella to supply 350 Nos of customised Umbrella to Kerafed Head Office. Interested agencies/companies may submit their technical bid and financial bid in separate sealed envelopes super scribed as “ **Tender bid for the Supply of Customised Umbrella to Kerafed**” on or before 25-06-2023.

Important Dates

| | |
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| Date of Releasing Notification | 05-06-2023 |
| Last Date of Submitting the bid | 24-06-2023 5PM |
| Opening of Technical and Financial bid | 26-06-2023 2PM |

Technical Specifications

| | Description of work |
|----------------|--|
| Specifications | Long Handle Single Fold Umbrella <ul style="list-style-type: none"> • Auto Open with Wooden Frame • UVS coated Mono Colour Fabric (Light Blue) • Steel Tube with Minimum 8 ribs (Wind Proof FRP) • Minimum Length (when Folded) 89cm. • Minimum Diameter (when opened) 109 cm. • Maximum Weight 700 Gram Kerafed Logo and Brand Printed |
| Quantity | Approximately 350 pieces |

How to apply :

Bid shall be submitted in two cover system. Duly filled Technical and Financial bid (Annexure 1 and 2) should be submitted with supportive documents to “The Managing Director,



Kerafed, Waterworks Compound, Vellayambalam, Thiruvananthapuram 695033". All the existing conditions related to the tender Procedure of Government of Kerala shall be applicable to this Tender also.

Sealed Cover – 1

1. Technical Bid (Annexure 1)
2. Demand Draft towards Earnest Money Deposit (EMD) Rs.5,000/-
3. Duly signed Tender Document

Sealed cover – 2

1. Financial Bid with signature and office seal (Annexure 2)

Earnest Money Deposit :

The tenderer must pay earnest money along with the tender as given in the notice inviting tenders failing which the tender will be summarily rejected. Earnest Money deposit of ₹5000 (Rupees Five Thousand Only) by DD in favour of The Managing Director, Kerafed, Thiruvananthapuram . No interest shall be paid by KSUM on the Earnest Money Deposited by the tenderer. The Earnest Money deposited by the successful tenderer will be retained towards the security deposit for the fulfillment of the contract. EMD of unsuccessful bidders will be returned without any interest, directly to their account.

Evaluation Criteria :

Only those firms /companies that have passed the technical evaluation stage, will be considered for Financial evaluation.

Other Terms and conditions :

1. Sealed tender subscribing "**Tender bid for the Supply of Customised Umbrella to Kerafed**" should reach Kerafed on or before 25-05-2023 at 5PM.
2. Tender documents submitted by email/fax/whatsapp will be considered and no further correspondence will be entertained on this matter.
3. Tenderer for any reason whatever, withdraws the tender after it is accepted or become unable or fails to execute the orders within stipulated delivery period, Kerafed shall be at liberty to cancel the order forthwith and the EMD of the tender in such a case will be

- forfeited by the Kerafed. In the case of successful tender the EMD shall be converted as a part of security deposit.
4. Price quoted should be inclusive of product cost, printing of logo of Kerafed, GST and all the expenses like loading /unloading / transportation etc.
 5. No representation for the enhancement of the prices of the accepted tender or alteration of the terms and conditions will be entertained till supplies are completed.
 6. Tender documents shall be opened by the Committee on 26-05-2023 at 3PM
 7. Tenderers should submit a sample product before the Tender committee on or opening the technical bid.
 8. The Tenderer may remain present himself or his/her authorised representative at the time of opening the tender.
 9. The bids submitted by the vendors should be valid for a period of minimum 30 days from the date of opening tender and the prices quoted will be valid till the execution of Purchase Agreement.
 10. Suppliers shall be entirely responsible for all taxes, duties, license fees, octroi, road permits, etc., incurred until delivery of the contracted Goods to the Purchaser.
 11. Supply of the product should be done within 30 days of issue of Purchase Order.
 12. Kerafed reserves the right to reject any or all the tenders without assigning any reason there of.
 13. The decision of the Managing Director, Kerafed will be final and binding in case of any dispute arising out of this contract between both the parties.
 14. All the products supplied should be new, of good quality and as per technical specifications mentioned in the technical bid.
 15. Guarantee of Quality and Warranty of goods supplied : The supplier shall guarantee that all products are free from any defects due to the defective materials and poor workmanship. The company/agency has to provide one year manufacturer warranty and warranty period will start from the date of successful supply of all the items at Kerafed.
 16. The place of supply of products is at Kerafed Head Office, Thiruvananthapuram.
 17. Payment Terms : Payment for the items supplied by the vendor against the Purchase Order shall be made by Kerafed as follows:- 95% payment will be made

after successful supply at Head Office of Kerafed and balance 5% will be released with in 15 days of receipt of or after being fully satisfied regarding the quality and quantity of the entire consignment. The Tenderers who are not agreeing to the above payment terms are requested not to submit their tender.

18. Claims: If the products supplied are found to be off size and shape different than those in the accepted offer and are of specifications lower than those stipulated in the accepted offer, Kerafed shall have the right to totally reject the goods and/or to prefer a claim for compensation for the part of goods, which are rejected. The supplier shall reimburse to Kerafed, the actual expenditure incurred, on such goods, within 15 (fifteen) days of its demand. The supplier shall be responsible for arranging the rejected goods to be removed at his/her cost from Kerafed, Trivandrum premises. The supplier shall also compensate for losses, if any, sustained by Kerafed due to defective packing and/or wrong marking of the goods.

19. Sample measurements and Kerafed Logo for branding is given below



We confirm with our acceptance to the Commercial & General Terms & Conditions Sl. No. 1 to 15 as given above.

Date:

Name

Signature

Seal of tenderer



Annexure 1

Technical Bid for the Supply of Customised Umbrella to Kerafed

To

The Managing Director
Kerafed
Thiruvananthapuram

Sir,

Sub : Tender Notification No. KFD/3475/MKG/2023

We would like to participate in the tender process and here by provide the technical details about our product.

| | | |
|----|---|-------------------|
| 01 | Name of the Company / Firm /Agency | |
| 02 | Address of Firm | |
| 03 | GST Number | |
| 04 | Email ID/ Phone Number | |
| 05 | Umbrella - Make / Brand Name | |
| 06 | Product Model Number | |
| 07 | Long Handle Single Fold Umbrella | Yes/ No. |
| 08 | UVS Coating | Yes/ No |
| 09 | Colour and Type of Fabric | |
| 10 | Number of Ribs | |
| 11 | Type of Material (Ribs) | Aluminium / Fibre |
| 12 | Height / Length of Umbrella when Folded | cm. |
| 13 | Size when Umbrella is opened (Diameter) | cm. |
| 14 | Weight of Umbrella | Gram |
| 15 | Period of Warranty | Years |
| 16 | Kerafed Logo Printing | Yes/ No |

| | |
|-------------------------------------|--|
| Signature | |
| Name of Authorised Signatory | |
| Designation | |



Annexure 2
Financial Bid for the Supply of Customised Umbrella to Kerafed

To

The Managing Director
Kerafed
Thiruvananthapuram

Sir,

Sub : Tender Notification No. KFD/3475/MKG/2023 dated 05-05-2023

We provide the Financial bid for the product mentioned in Technical bid.
The price mentioned is including the product, printing of logo of Kerafed, GST and all the expenses like loading /unloading / transportation)

| Sl. No | Particulars | Rate Per Piece (Including GST Delivery at Kerafed Head Office, Thiruvananthapuram) |
|---------------|---|---|
| 01 | Supply of Customised Long Handle Single Fold Umbrella to Kerafed (with Kerafed Logo) As per the specifications furnished in Technical Bid | |
| 02 | Number of Pieces | 350 |
| 03 | Total Price for pieces (Inclusive of GST , Printing Logo, Loading and Unloading Expenses) | |

Signature

Name

Date:

Name of Company